



# **KIT Japanese Language Program Handbook**

**Kanazawa Institute of Technology**  
**金沢工業大学**

December 2025

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\*Please inquire of a program coordinator in your home institution to see the JLP Outline where you will learn details on the program contents, costs, and budget.

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# Living Information

## How to get to Kanazawa

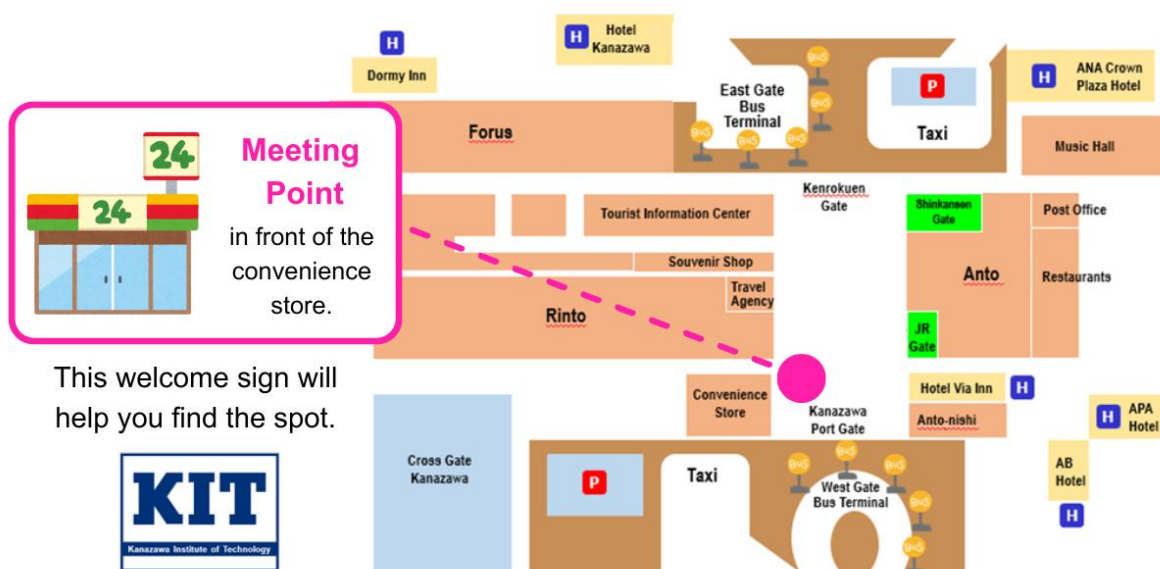
The means of transportation to Kanazawa are available via the following link.  
<https://www.kanazawa-it.ac.jp/ekit/map/ohgigaoka.html>

## How to get to KIT

<Arrival>

KIT will provide one free pickup service at Kanazawa station on the designated arrival date. Please make sure to arrange your travel plan to be in time for this service. For your safety and relief, please **refrain from using public transportation services** to come to KIT as there will be no staff waiting at the housing. We highly recommend you to arrive at Kanazawa station the day before the pickup and stay nearby hotel. We will be waiting for the students in front of the Seven-Eleven convenience store, holding a welcome sign.

### Kanazawa Station Map



## Mailing Address

In principle, your mailing address during the program is as follows:

Address : Your name  
c/o International Program Center  
Kanazawa Institute of Technology  
7-1 Ohgigaoka, Nonoichi, Ishikawa 921-8501  
Japan  
Tel : 81-76-294-6725

However, we highly recommend you to designate a convenience store nearby to receive your parcels, especially items purchased from any online shops, for your convenience.

If you want to send your suitcases prior to the beginning of the program, you can put the address above as the delivery address.

## Accommodation

The KIT JLP participants will all stay in the [KIT International Community House](#) during the program period. One blanket, pillow, and sheets are provided for each student. The students are responsible for bringing their own shampoo, soap, laundry detergent and other personal toiletries.

It is mandatory for each participant to sign in the [Letter of Pledge](#) after going through the [KIT International Community House Guidebook](#).

## PC and Internet Connection

It is a **must for you to bring your own PC that can be used for the course studies throughout the program**. Please note that we will not provide you with a KIT-registered PC during the program. We will guide you with necessary steps to make your PC accessible to the KIT Intranet services at a later time.

Free Wi-Fi is available in the KIT International Community House, while its availability is very limited on campus. Therefore, if you wish to have Wi-Fi access around the clock at any location, please consider preparing rental portable router and such at your own cost.

We strongly recommend you to have **your mobile phone ready to use in Japan before coming to KIT**. If you are to change your SIM card, the best way may be to buy it online and make it available to pick it up at the airport of your entry to Japan. Please note that an option to purchase a SIM card around KIT is very limited.

## Insurance and Inbound Medical Assistance Service

### Insurance

JLP participants are required to buy their own international travel insurance that meets 1-4 coverages and insured amounts below.

#### Coverages

1. Death from Accident
2. Accidental Permanent Disability
3. Medical & Rescuer's Expenses
4. Death from Sickness

#### Insured Amounts

- JPY 1 million or more
- JPY 1 million or more
- JPY 30 million or more
- JPY 1 million or more

In addition to this, KIT will ask each participant to buy the insurance covering 'Liability for damages'. This covers the expense of repair charge when they cause damages to the KIT housing and other KIT facilities which we will ask all the students to bear fully upon such incidents occur.

### Inbound Medical Assistance Service (IMAS)

JLP students are required to subscribe to this service. This service is NOT a medical insurance. It provides access to a 24-hour, year-round call center offering support in 18 languages for illness or injury. Please refer to the appendix attached at the end of this Handbook for details of the service.

The insurance and IMAS payments must be made through Flywire before coming to Japan. Flywire provides safe and convenient international money transfer services.

## Immunization History

Vaccination is encouraged for people who have not contracted measles or rubella and have not had two doses for each vaccination in the past. Please submit Immunization History form by the date designated by KIT.

# Rules

## Program Rules

### 1. Japan's Law and KIT Rules

Program participants are requested to abide by the Japan's Law and KIT Rules.

#### ■ Alcohol consumption

Legal drinking age in Japan is 20 years old or over. Those who have not reached this age should refrain from drinking alcoholic beverages.

#### ■ Illegal Drugs

Do not bring illegal drugs with you or have someone send you illegal drugs from abroad during your stay at KIT. This includes marijuana, which is strictly forbidden in Japan. Illegal drug use carries stiff legal penalties and social stigmas in Japan. Contact Customs to check if you can bring in a particular type of drugs.

### 2. No Driving

The participants are not allowed to drive an automobile or ride a motorcycle either no matter if they bring their international driver's license during the program.

### 3. Activities

For safety reasons, the participants are not allowed to engage in activities that are considered risky or dangerous such as skydiving, paragliding, rock climbing and bouldering during the course of the program. If you are to undertake such activities after the program, you must take full responsibility for it.

## House Rules

Residents are requested to observe the rules and regulations stated in the KIT International Community House Guidebook. We will ask each student to sign a Letter of Pledge to abide by those House rules before the program starts. The residents are also responsible for keeping their rooms and units clean and tidy according to the facility usage rules.

# Inbound Medical Assistance Service (IMAS)

Available in  
English, Chinese, Japanese, Korean, Thai, Vietnamese,  
Indonesian, Tagalog, Nepali, Malay, Burmese, Khmer,  
Portuguese, Spanish, French, German, Italian, Russian

**24-hour / 365-day / 18-language**

**Multilingual Medical Assistance**

24時間/365日 多言語メディカルアシスタンス

英語・中国語・日本語・韓国語・タイ語・ベトナム語  
インドネシア語・タガログ語・ネパール語・マレー語・  
ミャンマー語・クメール語・ポルトガル語・スペイン語・  
フランス語・ドイツ語・イタリア語・ロシア語

## Non-Emergency Service

平常時

- Reference to an appropriate, nearby medical facility  
医療機関紹介
- Interpretation at, or on the way to/from, a medical facility via three-way conference call  
医療機関での、又は医療機関との往復移動中における三者間電話通訳
- The telephone is NOT a toll-free line.  
Please note that you need to pay the telephone charges.  
フリーダイヤルではありません。電話代は自己負担です。

**You can use this service when:** 例えば以下の例で使用できます

I have no idea which hospital I should go to.  
どの病院を受診すれば良いかわからない。

I cannot explain my condition to a doctor well.  
医者に自分の病状をうまく説明できない。

It's too difficult to understand my doctor's explanation about my condition and medication instructions.  
医者からの診断結果と薬の服用方法の説明は難しすぎてわからない。



## Emergency Service

緊急時

- Arrangement of transportation to a/another medical facility in Japan or in home country  
日本国内及び本国の医療機関への移送(転院)手配
- Contact to & assistance for family in home country  
母国家族への連絡及び各種支援
- Funeral, etc. in Japan and/or transport to home country (in case of death)  
日本国内での葬儀及び母国への搬送手配(死亡時)

### Coverage

補償内容

**up to JPY 2,000,000 in total per case**

1事故につき計200万円まで補償

- Emergency Reunion (up to 3 persons)  
救援者費用(3名上限)
- Round-trip Transportation  
母国・日本間の往復交通費
- Accommodation (up to 14 days)  
滞在費(14日上限)
- Interpreter  
通訳雇入費
- Rescue  
救援・救助
- Funeral in Japan  
国内葬儀費
- Post mortem Treatment  
遺体処理費
- Repatriation  
本国移送費

### Mandatory Enrollees 加入必須対象者

Status 身分
JICA Scholars JICA生
International Research Student 外国人「研究生」
Short-term Program Participants 短期受入プログラム参加学生

### Term and Fee 期間と料金

Term 期間	Fee 料金
1 Year (Minimum)	JPY 2,440

- The contract term can be renewed each year, provided that your enrollment period is beyond 1 year and wish to continue the service.
- Payment of the full annual fee above is mandatory even for those with less than 1-year enrollment (payment in monthly installments is NOT permitted).  
\* 契約期間は毎年更新可能  
\* 1年未満の在籍予定者は1年間を選択(月割りの支払いは不可)

### How to pay 支払方法

All payments should be made via **Flywire**. Please follow the instructions provided to complete your transaction.

\*JICA scholars are handled separately.

すべての支払いはFlywireを通じて行う。Flywireは、国際送金を安全かつ便利に行えるサービス。取引を完了するための手順は、別途案内する。  
\*JICA生は別途取扱う。

### Contact Information 問い合わせ先

International Program Center  
留学支援・国際交流センター  
Building No. 23, Room No. 222  
TEL: 076-294-6725  
Email: ryugaku@kanazawa-it.ac.jp

### Remarks 留意事項

- **Use of the service including details of your medical visit will be reported to Kanazawa Institute of Technology.**
- This service is NOT a medical insurance. You are responsible for paying all medical expenses including checkup, treatment and hospitalization.
- This service is only for registered members themselves while being enrolled in Kanazawa Institute of Technology.
- This service is only available while staying in Japan within the contract term.
- This service is provided by Emergency Assistance Japan Co., Ltd. & Sampo Japan Insurance Inc.
- サービスの利用内容は後日金沢工業大学に報告されます。
- このサービスは保険ではありません。検査、治療、入院などの費用は自己負担です。
- このサービスは金沢工業大学に在籍中の登録した会員本人のみ使用できます。
- このサービスは契約期間内に日本国内でのみ使用できます。
- このサービスは日本エマージェンシーアシスタンス株式会社と損害保険ジャパン株式会社によって提供されます。